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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 23 October 1956

FROM : Chief, Reading Improvement Branch

SUBJECT: Weekly Activities
16 - 23 October 1956

1. The second OCR Document Analysis Workshop started Monday, 22 October, with 8 employees participating.

2. I visited the Pentagon Friday, 19 October, to participate in an informal discussion, where it was concluded that the organization of a reading training conference for government employees who conduct reading programs would help stimulate professional growth. Mr. E. N. Fulker, Air Force, Dr. Mitchell Burns, VA, and Mr. Lawrence Bott, Commerce Department, were present.

3. Work on the readability study is continuing along the lines developed in the discussion with Mr. [] on Monday, 22 October. Mr. [], of the Management Staff, will meet with me tomorrow morning to discuss the progress that has been made.

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25 YEAR RE-REVIEW